

IRRIGATION AUTHORITY

SCHEME OF SERVICE

Post: **Internal Audit Officer**

Salary: Rs 29215 x 350 - 30965 x 400 - 31765 x 425 - 33040 x 560 - 35840 x 725 - 37290 x 925 - 39140 x 970 - 46900 x 1050 - 49000 x 1100 – 54500 x 1450 – 55950 (IA 30)-PRB 2026

Qualifications: By selection from among employees of the Irrigation Authority who hold a substantive appointment and who:

(i) have successfully completed papers F1, F2 and F3 of the Fundamentals (Knowledge) and obtained a pass in paper F4 of the Fundamental (Skills) of the ACCA Examinations.

Or

(ii) have obtained the Certificate in Business Accounting (Foundation Level) of the CIMA Examination (New Syllabus)

Or

(iii) possess an equivalent qualification to (i) and (ii) above acceptable to the Board.

NOTE

In the absence of qualified employees, by selection from among candidates who –

(a) possess –

(i) a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or Passes not below grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level", provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note:

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher

School Certificate Examinations.

- (ii) a Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".
- (b) have successfully completed papers F1, F2 and F3 of the Fundamentals (Knowledge) and obtained a pass in paper F4 of the Fundamentals (Skills) of the ACCA Examinations or have obtained the Certificate in Business Accounting (Foundation Level) of the CIMA Examination (New Syllabus).
- (c) possess equivalent qualifications to (a) and (b) above acceptable to the Board.
- (d) are computer literate

Qualifications at (a) (i) above should have been obtained prior to qualifications at (a) (ii) above.

Candidates should produce evidence of knowledge claimed.

Duties:

1. To be responsible to the General Manager or any other officer delegated by him for:
 - (i) carrying out internal audit in finance, stores, transport and other operations of the Irrigation Authority in accordance with internal audit programme and procedures;
 - (ii) maintaining adequate documentation and records of work performed;
 - (iii) preparing and updating working paper files; and
 - (iv) reporting on internal audit findings and proposing corrective measures.
2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Internal Control Officer in the roles ascribed to him.

January 2026

