

IRRIGATION AUTHORITY

SCHEME OF SERVICE

POST : **Accountant**

SALARY : Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 – 77750 (IA 47)- PRB 2026

QUALIFICATIONS : A pass at the final examination required for admission to membership of one of the following bodies:-

- (a) the Institute of Chartered Accountants of England and Wales;
- (b) the Institute of Chartered Accountants of Scotland;
- (c) the Institute of Chartered Accountants of Ireland;
- (d) the Association of Chartered Certified Accountants;
- (e) the Chartered Institute of Management Accountants;
- (f) the Chartered Institute of Public Finance and Accountancy.

OR

An equivalent qualification acceptable to the Board.

DUTIES :

1. To be in charge of the Accounts Department and to be responsible for its day-to-day running;
2. To plan, monitor and evaluate capital projects;
3. To carry out feasibility studies and assessment of risks;
4. To forecast cash flows and loan management;
5. To advise Management on financial issues in respect of projects;
6. To ensure prompt and safe collection of revenue or discharge of liabilities of the Authority;
7. To prepare draft annual Recurrent and Capital Estimates for Revenue or Expenditure; final accounts, financial/accounting abstracts and any other data on Revenue or Expenditure for inclusion in annual/periodical reports;
8. To maintain appropriate records of Revenue and Expenditure and any other records and ledgers in the accounting system of the Authority;
9. To represent the Accounts Department on matters of Revenue or Expenditure;

10. To supervise, control and report on the personnel of the Department;
11. To produce periodical reports on financial matters in regard to Revenue or Expenditure;
12. To train staff working under his supervision;
13. To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Accountant in the roles ascribed to him/her.

January 2026